

WESTCHESTER COUNTY CLERK RECORDING SHEET

110 Dr. Martin Luther King, Jr. Boulevard White Plains, NY 10601

----- THIS FORM MUST BE COMPLETED AND SUBMITTED WITH EACH DOCUMENT -----

This page is part of the instrument; the County Clerk will rely on the information provided on this page for purposes of indexing this document.

To the best of the submitter's knowledge the information contained on this Recording Sheet is consistent with the information contained in the attached document.

SUBMITTER INFORMATION:

Title Number: _____

Company: _____

Address _____

City: _____ State: _____ Zip: _____ Telephone: _____

Attention: _____

Document Type:	# of pages –	Mortgage Amount On page ____ of document \$ _____	Dwelling Type: For Mortgage Only On page ____ of document <input type="checkbox"/> 1 to 2 family <input type="checkbox"/> 1 to 6 family <input type="checkbox"/> Not 1 to 6 family
1 st party name(s) (i.e.) grantor/mortgagor On page ____ of document	Business Entity <input type="checkbox"/>	Consideration/Conveyance Amt: \$ _____	Check if submitted <input type="checkbox"/> RP-5217 - <input type="checkbox"/> \$75 <input type="checkbox"/> \$165 <input type="checkbox"/> TP-584 – Type of property conveyed (1 through 8) ____ <input type="checkbox"/> TP-584.1 <input type="checkbox"/> IT-2663
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
2nd party name(s) (i.e.) grantee/mortgagee On page ____ of document	Business Entity <input type="checkbox"/>	TAXES PAID Mortgage tax \$ _____ Transfer Tax \$ _____ Mansion tax \$ _____ –	Reference # Or Check # _____
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
_____ <input type="checkbox"/>	<input type="checkbox"/>		
Tax designation (Section, Block & Lot) _____ On page ____ of document		MORTGAGE TAX AFFIDAVITS SUBMITTED: <input type="checkbox"/> 252 <input type="checkbox"/> 255 <input type="checkbox"/> 280 Other: ____ <input type="checkbox"/> 253 <input type="checkbox"/> 260 <input type="checkbox"/> 339-ee ____	
City(ies) or Town(s) for property Description _____ On page ____ of document		Cross Reference(s): _____ _____	On page ____ of document
Property Description – If required, check the one contained within the document. On page ____ of document <input type="checkbox"/> Metes & bounds <input type="checkbox"/> Lot number on map filed in the Office of the County Clerk <input type="checkbox"/> Refer to deed recorded in the Office of the County Clerk		Record & Return To: _____ _____ _____ _____	